

OPEN CALL



President

2021



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OPEN CALL

for President of the European Pancreatic Club (EPC) in 2021

MINIMUM REQUIREMENTS - ELIGIBILITY

- The applicant needs to be member of the EPC when the application is submitted
- The applicant needs to be member of the EPC for at least 5 years
- Good command of spoken and written English
- Personal commitment and adequate time resources for volunteer work
- The applicant has to be an internationally recognized basic scientist
- The applicant needs to have at least 5 original/review papers in international journals (listed in PubMed) in the field of basic science in pancreatology
- The applicant needs to be available for two council meetings a year for 3 years
- The applicant needs to declare that she/he fully accepts the rules and general terms and conditions of the annual EPC meetings (available on the webpage of EPC)

TERMS OF OFFICE

- Presidents of the EPC will be elected for 1 year (from the end of the annual meeting of EPC 2020 – until the end of the annual meeting of EPC 2021), the year before the nomination the President serves as President-Elect, the year after the nomination the President serves as Past-President
- Second term is not possible

SUBMITTING APPLICATIONS

The application has to be addressed to the Secretary of the EPC and must be written in English.

The applications must include:

- completed application form (can be downloaded from <http://e-p-c.org/open-calls>)
- CV and list of main publications (full articles only) (maximum of 3 pages)
- Mission statement (maximum of 1 page)

Applications will be filed and tagged by the Secretary of the EPC. Should the application prove deficient, the Applicant shall be notified by e-mail within five working days. The Applicant should then eliminate the deficiency revealed within another five working days.

Submission deadline for the application: 13th October, 2016

Eligibility will be checked by the Council. Elections are performed at the General Assembly in the forthcoming EPC meeting in Budapest according to the rules stipulated in Article V in the statutes of the EPC.



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APPLICATION FORM

for President of the European Pancreatic Club (EPC) in 20121

1	Personal data	Name: Username (www.e-p-c.org): Country: National Society:
2	Membership	List of years when the applicant was member of EPC: List of years when the applicant attended the annual EPC meeting: List of years when the applicant submitted (as first or last author) an abstract(s) for the annual EPC meeting:
3	Publications	List of the best 5 original/review papers in international journals:
4	Previous positions at EPC or UEG	
5	Conference Venue	
6	Hotels	
7	Transport from the airport	
8	Additional scholarship	

The applicant confirms that she/he

- has read the Open call for President of the EPC and the rules and general terms and conditions of the annual EPC meetings and fully accepts its content
- has adequate time resources for volunteer work

- has good command of spoken and written English
- is available for two council meetings per year for 3 years

Name

Date

RULES AND GENERAL TERMS AND CONDITIONS OF THE ANNUAL EPC MEETINGS

1. The meeting is an EPC meeting – not one of the President or local organizing committee. Remember to have promotion and abstract submission for the meeting go through the e-p-c.org website. Also, flyers and announcements should also name the officers of the EPC, besides the local organizers.
2. The duration of the EPC meeting is a 2½ days running from Thursday-Saturday. Local organizers can add a satellite meeting late on Wednesday afternoon/evening. There are also possibilities for other activities the days before and on Saturday afternoon / Sunday after, **but these are not a part of the EPC meeting** (however, the EPC council should be presented with the details of these arrangements in due time beforehand and has to agree to them)
3. The EPC meeting is a combined meeting for both basic scientists and clinicians, and the balance between those two parts of pancreatology is expected to lead to increased understanding and cooperation and has to be around 50-50%
4. There should be no parallel sessions during the EPC meeting, except if time is allotted to national groups (e.g. Scandinavian-Baltic Pancreatic Society) and working parties (e.g. ESPAC and EUROPAC) – *they* can share time in the programme, usually during lunch breaks.
5. The programme proposal is made by the President and the local organizing committee, who also set the main themes of the meeting, and should present their suggestion to the EPC council 1½ year before the meeting date, e.g. at the council meeting during UEG Week. Abstract driven sessions should be composed based on the scores attributed by the abstract selection committee. The numerical score does not need to be slavishly followed in selection abstracts for oral presentations but factors such as: filling a session which fit together under a specific topic or theme, having not too many oral presentations coming from the same group, and having a balance between basic and clinical sessions all factor into the equation. The President should consult with the EPC secretary before making the final choice of oral abstract presentations and selecting talks not strictly based on scores.
6. It is expected that the President makes suggestions on the choice of topics and invited guest lectures mainly on the basis that the topics and that the lecturers have not been seen and heard recently of EPC and similar meetings. The council usually follows the suggestions of the President, but has ultimate authority on accepting or rejecting a speaker/topic.
7. Young pancreatologists should be promoted during the whole meeting.
8. **At least 60 % of all “stage time” should be devoted to free papers** (rather than to invited lectures that cannot be more than 40% of stage time), in order to encourage original presentations at the meeting and thereby promote younger participants.
9. The local organizers/President pays 5% of all income (irrespective of expenses) of the meeting to the EPC Treasurer. A final balance sheet is expected ½ a year after the meeting at the latest. Surpluses and deficits are to be handled by the local organisers, but possible

surpluses may only be used for the benefit of pancreatology – in cases of discussion on this subject the EPC council may be heard.

10. The EPC council contributes 30,000 Euros to the local organizing committee/President to use as scholarship award to “young pancreatologists”, i.e. < 35 years of age. It is expected that half of the scholarships are given to basic scientists, and some extra generosity may be shown to scientists from Eastern Europe. The local organizing committee is expected to increase the amount given out to travel scholarships from other fundings. There is no specified sum of each scholarship, but it is expected that the awarded amount should cover most of the expenses for registration fee, travel and lodging – but not more. A minimum of two prizes (Best clinical presentation and best basic science presentation (usually around 500 Euros) should also come from the 30.000 Euros provided by the EPC Treasurer. The EPC President should find industrial sponsors to support additional prizes for several best abstract or best poster categories.

11. EPC officers (councilors, secretary, treasurer) are expected to pay for their own registration, travel and lodging. Registration may be waived that is at the discretion of the President (and depends on his/her budget).

12. For invited guests and lecturers, the local organizers / President may independently decide which benefits should be handed out. Usually there is no registration fee for invited guests who are not members of the EPC, whereas EPC members are expected to pay their registration fee even if they are giving lectures. Reimbursement of travel expenses, lodging, social events can be decided by the President and depends on his budget. He/She is expected to close all meeting accounts with a profit. EPC can not be held responsible for any deficits and will not cover overexpenditure by the local organizers.

13. The registration fee should be held as low as possible, in order to stimulate attendance from as many pancreatologists as possible. **The maximum registration fee for EPC members >35 / <35 cannot be more than 260/190 Euros including all services (registration package, meals, welcome reception and Gala dinner) in the early registration period.** Small registration fees (< 5 Euros) for social evenings may be applied. The registration fees for members are ought to be reduced opposed to non-members. There is no longer a rule that pancreatologists from the Eastern Europe should have a reduced fee.

14. The cost of publishing the EPC meeting abstracts ONLINE and in Pancreatology will be covered by the EPC Treasurer according to a contract with Elsevier. A PRINT publishing of the abstracts in either the journal PANCREATOLOGY or other media (e.g. abstract book) will be arranged by the Secretary and waived by the Society.

Basic version of the rules applied from 5.7.2007 (Markus Lerch, former EPC secretary)
Current, modified version is published online by Peter Hegyi, current EPC secretary)